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## **OPERATION**

St. Gregory the Great and St. Gabriel Care Centre provides full and part-time services to the community at large. The centre will close for all statutory and civic holidays as well as up to (2) two professional development days during the year.

## **SICK DAYS**

The staff is in attendance daily, regardless if children are on holidays or off due to illness. The Centre operated directly through parents' fees, and salaries are paid through these fees. If your child is absent due to illness or extended vacation periods please be advised that credit for absences is not given.

## **NOTICE OF WITHDRAWAL FROM SERVICES**

Parents are required to provide a one month notice in writing of intended withdrawal from services to have the security deposit applied. Payments for child care services are non-refundable.

## **FULL TIME AND PART-TIME SERVICES**

Families who require full time services have priority over families who make use of part-time services.

## **REGISTRATION FEES**

In order to have your name placed on the wait list a non-refundable registration fee is required when the registration form is accepted.

# **St Gregory the Great Academy Before and After School Program**

**140 Greenpark Blvd.  
Woodbridge, Ontario**

## **St Gabriel Child Care Centre of Woodbridge Licensed Operator**

**91 Fiori Drive, Woodbridge, On**

**L4L 5S4**

**Tel: (6467)408-3358**

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St Gabriel Child Care Centre is the licensed non profit child care operator located at St. Gregory the Great Academy. The Child Care Centre provides the following programs to the community Monday to Friday all year round unless otherwise stated.

**St Gregory the Great Academy:** St Gabriel Child Care Centre provides a school age before and after school program and afternoon kindergarten from September to June for children in attendance at St. Gregory the Great Academy.

**St. Peter's Before and After School:** St. Gabriel Child Care Centre provides a school age before and after school program from September to June for children in attendance at St. Peter's Catholic School

**Programs Located at St. Gabriel the Archangel School**  
91 Fiori Drive, Woodbridge

**Preschool:** Children 2.5 years of age to 4 years of age participate daily from 7:15 a.m. to 6:00 p.m.

**Kindergarten:** This service is available from 7:15 to 6:00p.m. Children are escorted to and from school by our staff daily and during school closures full day services are provided.

**Nursery School:** Children 2.5 to 4 years attend this program from 9:00a.m. to 11:15a.m. or from 1:00p.m. to 3:15p.m. Attendance schedules include 2, 3 or 5 days per week.

**School Age:** Children 6 to 12 years of age who are in attendance from 7:15 a.m. to 8:35a.m. or 3:40 p.m. to 6:00p.m. enjoy breakfast or afternoon snack and age appropriate activities. These children are supervised in shared classroom space located in the school.

**Summer Camp:** St. Gabriel provides an exciting summer camp program for children 6 to 12 years of age during July and August. A surcharge is applied to the daily rate for part-time participants.

## OUR PHILOSOPHY

At St. Gregory, we are committed to the total development of your child. We aim for the child to further develop his/.her respect for self and others, achieve independence and grow in self confidence.

We believe and stand by the following:

1. trained personnel;
2. A curriculum allowing for both active and quiet play, group activities and time to be by oneself;
3. Encouragement of parent participation through representation on the Board of Directors and all new families are welcome at the Annual General Meeting;
4. To provide positive guidance and redirection. No corporal punishment may be used against a child, nor verbal discipline that may degrade the child;
5. To achieve a harmonious environment between the child, the centre and the family.

## REGISTRATION

Admission Requirements:

Admission for new children is completed by the Executive Director based on the wait list. The Centre is open on a priority basis to all families falling within the following parameters:

- ÉChild's Age
- ÉIn the case of a child with special needs the child must be fully toilet trained when entering the program.
- ÉSiblings of families enrolled at the Centre are given space availability
- ÉChildren who reside in the attendance area of the School
- ÉChildren whose parents work in the Woodbridge area
- ÉChildren that reside in York Region

The Board of Directors will reassess admission priorities in special or individual circumstances